








PERSONAL DATA PROCESSING STATEMENT (Reg. EU/2016/679) - SUPPLIERS






	Who is the Data Controller?	<u>Lucart S.p.A.</u> Via Ciarpi, 77 - 55016 Porcari (LU)- Italy VAT and Tax Code: 00145780466
---	------------------------------------	---

	What are personal data?	What common data do we ask you for?	What special data do we ask you for?
	All the information linked or can be linked to a natural person.	Personal data, collected in the framework of the contract signed with the Supplier and/or for its conclusion, including but not limited to your name, surname, mobile phone number, e-mail address and in general your contact details as a contact person in the business relations entered into in the performance of the supply relationship.	None.

	Why do we process the data?		On what legal basis do we process data?		For how long do we process your data?
1. To pursue purposes instrumental and/or complementary to the activities functional to the performance of the existing contractual/pre-contractual relationship;	Performance of a contract (and pre-contractual measures) to which the data subject is a party.			Retained for the duration of the relationship. At the end of this time, the documentation is retained for legal purposes and in any case for the legal protection of the Data Controller (Art. 24 of the Italian Constitution).	
2. To perform civil/administrative/accounting tasks, such as invoicing management (e.g. registration and control of invoices) following the industry standard.	For compliance with the obligations of law to which the Data Controller is subject. Fulfilment of requests by the Judicial Authority.			Keeping records in compliance with legal obligations: 10 years for accounting.	
3. To manage the process of verifying the suppliers' requirements concerning company policies.	The legitimate interest of the Data Controller.			Processing limited to the time needed to carry out the evaluation.	
The data you have provided will be destroyed or anonymised after the aforementioned retention period has expired.					

	Why are you giving your data to the Data Controller?
	Refusal to provide data will make it impossible to establish the contractual relationship and/or fulfil the resulting contractual obligations.

	To whom will we disclose your data?
	The data are processed by the Data Controller by third parties appointed as Data Processors under Art. 28 Reg. EU/2016/679 (hereinafter "GDPR") carrying out specific activities (e.g. accounting, taxes, consultancy firms).
	The data are communicated to external third parties acting as autonomous Data Controllers (e.g. authorities and supervisory and control bodies and, in general, public or private organisations entitled to request the data, law firms and notaries).
	The complete and up-to-date list of recipients may be requested from the Data Controller at the addresses indicated.

	<p>Who is authorised to process your data?</p> <p>The data are processed by employees of the company for performing the activities described above and who are authorised to process them, have received appropriate operating instructions and are committed to confidentiality.</p>
	<p>Do we transfer your data outside the EU?</p> <p>Data are not disseminated or transferred to non-EU countries.</p>
	<p>Who is the Data Protection Officer (DPO)?</p> <p>The Data Protection Officer ("DPO") appointed by the Controller under Article 37 et seq. of the GDPR is Ms Diletta Simonetti. You can contact her by e-mail at: dpo@lucartgroup.com</p>
	<p>What are your rights and how can you exercise them?</p> <p>As a data subject, you may contact the Data Controller by sending an email to privacy@lucartgroup.com, to ask for access to, or rectification or erasure of, your personal data. You are also entitled to restrict the processing of your data in the cases referred to in Article 18 of the GDPR and to object to the processing in case of legitimate interests of the Data Controller.</p> <p>You are entitled to lodge a complaint with the competent supervisory authority of the Member State where you reside or work, or of the Member State where the alleged breach occurred.</p> <p>You are entitled to withdraw your consent at any time about data processed for marketing purposes and to object to the processing of data for such purposes. You can declare a preference to be contacted for the above purposes through conventional means and object to receiving communications only through automated means.</p>
	<p>For more information on your rights, please visit https://www.garanteprivacy.it/home/diritti/come-agire-per-tutelare-i-tuoi-dati-personali#:~:text=Ogni%20persona%20pu%C3%B2%20tutelare%20i,posta%20elettronica%2C%20ecc.</p>

(Place) _____, (date) _____.

Please confirm that you have received, read and understood the personal data processing statement.

(legible signature)